

The Guide to



Google Classroom

# What is Google Classroom?

Think of Google Classroom (GC) as your child's digital link to learning.

Teachers use GC to share assignments, homework, newsletters, and much more with students AND parents!



# Getting Started



Your child was provided with a secure login and password that is unique to them.

Check with his/her teacher to obtain this private information OR ask them to add you as a parent via email!



# Getting Started



1

Click on the Google Chrome browser icon.

# Getting Started



2 Type [www.google.com](http://www.google.com) into your web address bar.

# Getting Started



3

Click on **SIGN IN** in the upper right hand corner of the browser window.

# Getting Started

A screenshot of the Google login page. At the top is the Google logo. Below it, it says 'Hi Tanya' followed by a profile picture icon and the email address 'bratton@opsb.info'. There is a dropdown arrow to the right. Below this is a password field with the placeholder text 'Enter your password'. Under the password field is a link that says 'Forgot password?'. To the right of the password field is a blue button labeled 'NEXT'. A large cyan arrow points from a purple-bordered box containing the text 'Click on Next' to the 'NEXT' button.

4

Type in your child's  
**Google Email address**  
& click "**next.**"

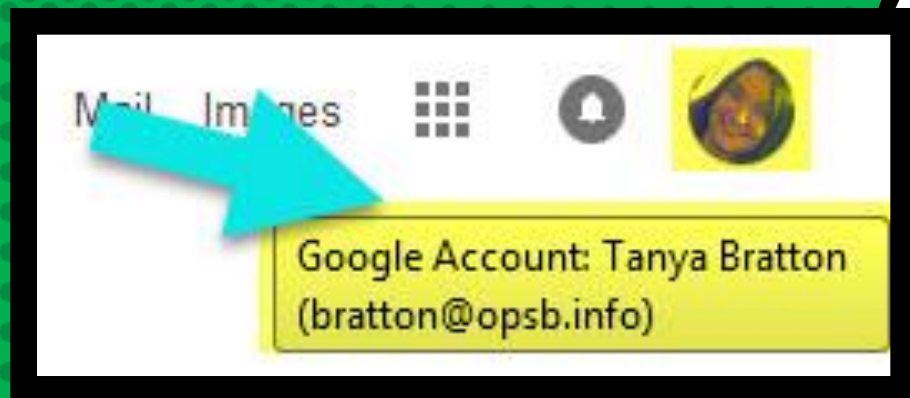
# Getting Started

A screenshot of the Google login page. At the top is the Google logo. Below it, it says 'Hi Tanya' followed by the email address 'bratton@opsb.info' and a dropdown arrow. There is a text input field with the placeholder 'Enter your password'. Below the input field is a link that says 'Forgot password?'. To the right of the input field is a blue button labeled 'NEXT'. A large cyan arrow points from a purple-bordered box containing the text 'Click on Next' to the 'NEXT' button.

5

Type in your  
**PASSWORD**  
& click "next."



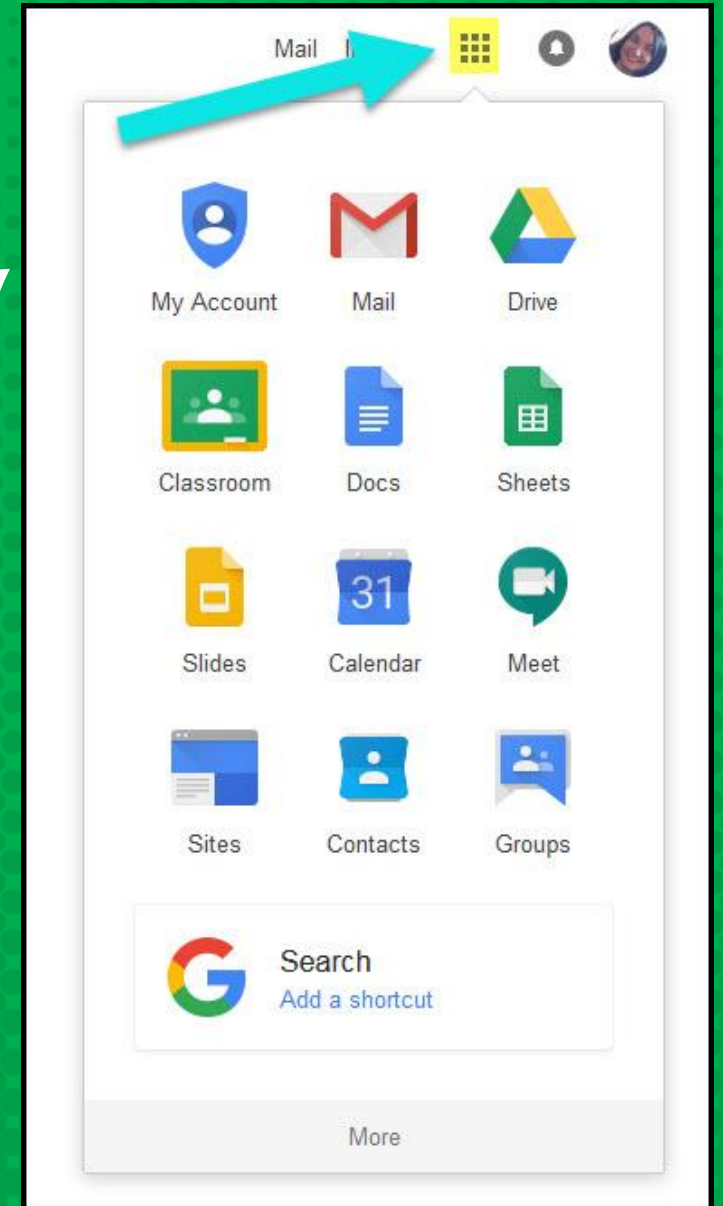


***NOW YOU'LL SEE***  
that you are signed in to  
your Google Apps for  
Education account!

# GOOGLE

# SUITE

Click on the 9 squares  
(Waffle/Rubik's Cube) icon in the  
top right hand corner to see  
the Google Suite of Products!



# GOOGLE ICONS TO RECOGNIZE:



CHROME



DOCS



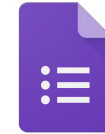
DRIVE



SLIDES



SHEETS



FORMS



CALENDAR



GMAIL



PHOTOS



MAPS



KEEP



CLASSROOM



MEET



HANGOUTS



SITES



CONTACTS



CLOUD



CLOUD SEARCH



YOUTUBE



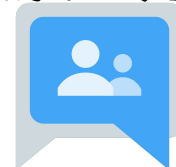
NEWS



VAULT



MY ACCOUNT

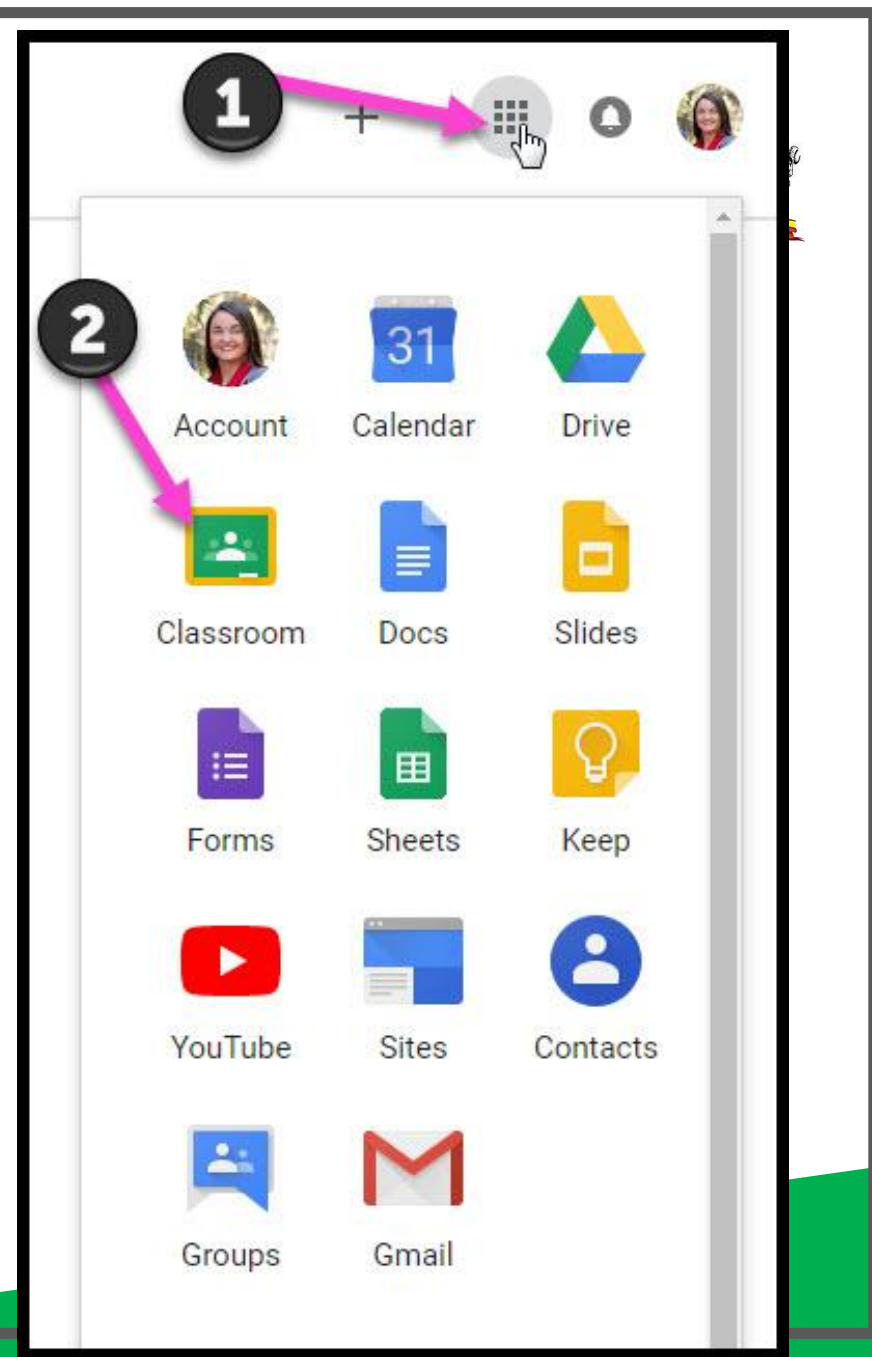


GROUPS

# Navigating Classroom

1

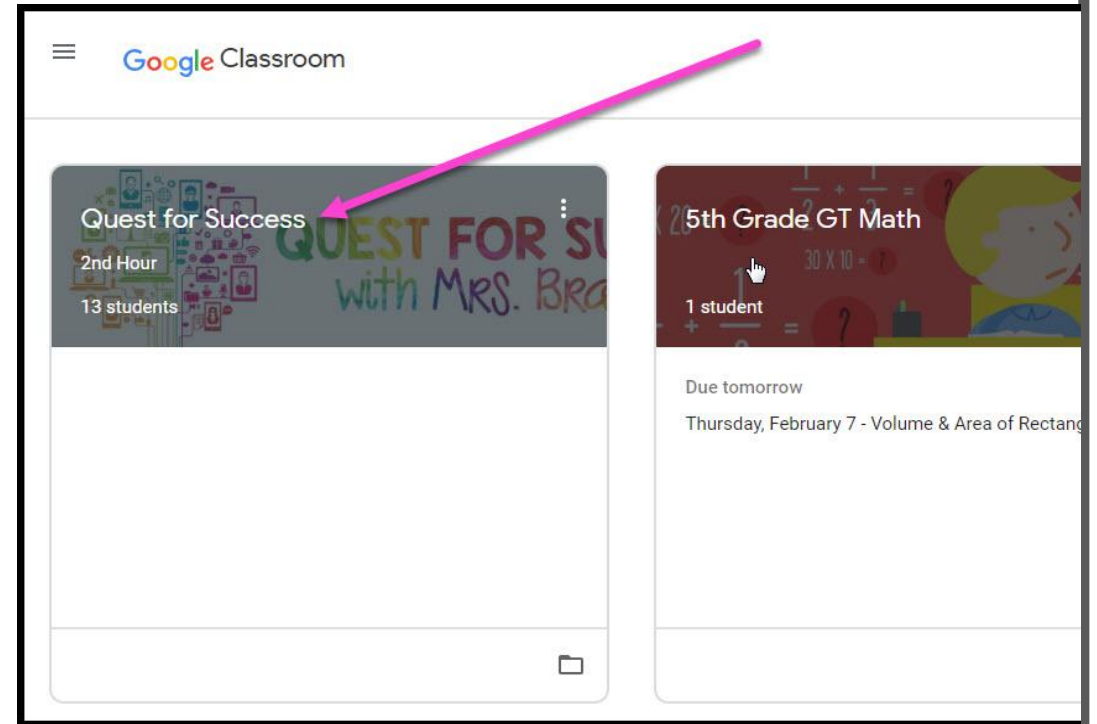
Click on the waffle button and then the Google Classroom icon.



# Navigating Classroom

2

Click on the class you wish to view.







# Navigating Classroom



3

Page tools  
(Left side)

The screenshot shows the Classroom app interface. At the top, there are navigation tabs: '3rd hour Science' (with a menu icon), 'Stream', 'Classwork', 'People', a 'Waffle Button' (grid icon), and a profile icon. The main content area features a header for '3rd hour Science' with an illustration of tools. Below this is an 'Upcoming' section with a post about work due soon. A sharing box and a section for class updates are also visible. Numbered callouts identify key interface elements: 1 (Menu of Classes), 2 (Current Class), 3 (Announcements Page), 4 (Assignments), 5 (Teacher(s) & Classmates), 6 (Waffle Button), 7 (Your account), 8 (Upcoming Assignments), and 9 (Updates from your teacher).

- 1 Menu of Classes
- 2 Current Class
- 3 Announcements Page
- 4 Assignments 
- 5 Teacher(s) & Classmates
- 6 Waffle Button (App Directory)
- 7 Your account
- 8 Upcoming Assignments 
- 9 Updates from your teacher

# Navigating Classroom

4

Assignment  
details

The screenshot shows the Classroom interface with the following elements and callouts:

- 1** Classwork Tab
- 2** View your work
- 3** Google Calendar
- 4** Class Drive folder
- 5** All topics
- 6** Benchmark Tests
- 7** For the Week of September 2 - 6
- 8** Due Today
- 9** Assigned
- 10** Attached files/links
- 11** View Assignment

The interface also displays a sidebar with 'All topics', 'Benchmark Tests', 'Daily Lesson Files', 'Assessments', 'Back to School', and 'Resources'. The main content area shows 'Benchmark Tests' with a 'STAR Math Benchmark Test - BOY' due Sep 3, and 'Daily Lesson Files' with a 'For the Week of September 2 - 6' assignment. The assignment details include a list of days (Monday - NO SCHOOL, Tuesday - Multistep Equations, Wednesday - Variables on Both Sides, Thursday - Infinite & No Solution Equations, Friday - Algebraic Proportions) and four attached PDF files: 'Day 1 - Multistep Equatio...', 'Day 2 - Variables on Both...', 'Day 3 - Infinite & No Solu...', and 'Day 4 - Algebraic Propor...'.

1 Classwork Tab

2 See your Grades

3 See Due Dates

4 View your files

5 Topics available

6 Topic Headings

7 Assignment Title

8 Assignment Due Date

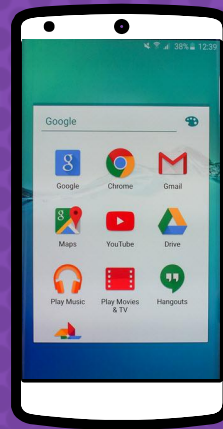
9 Assignment Status

10 Attached files/links

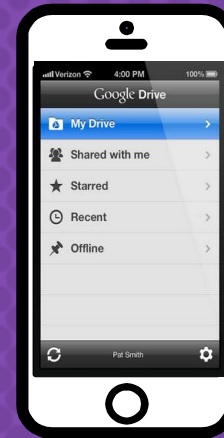
11 Click to view  
assignment

# ***ACCESS***

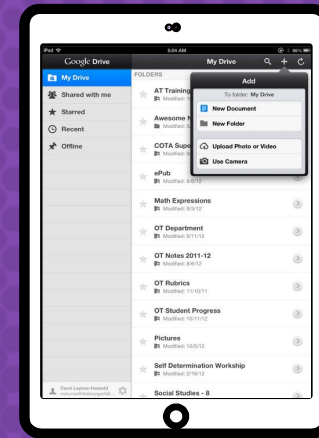
# ***ANYWHERE***



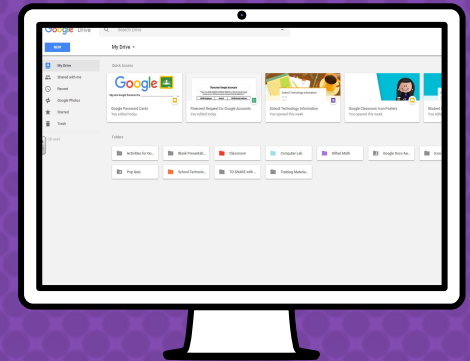
***ANDROID***



***I PHONE***



***TABLET***



***DESKTOP***





# GOOGLE APPS

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allow you to edit Google  
assignments from  
any device that is connected  
to the internet!



Download on the  
App Store



GET IT ON  
Google Play